

Referred by _____ Today's Date _____

Full Name _____ Last _____ First _____ Middle _____
 Current Address _____ (Street & Number) _____
 City _____ State _____ Zip _____
 Permanent Address _____ (Street & Number) _____
 City _____ State _____ Zip _____
 Cell Phone () _____ Emergency Contact: _____
 Email Address: _____ Phone Number () _____

Have you ever worked for College Crib before? Yes No If yes, when: _____

AVAILABILITY
 Position Applying for: _____
 Date you can start work: _____

Full Time Part Time Temporary
 Summer Fall Special Events On Call
 Total hours available per week _____
 Expected Rate Of Pay \$ _____ Hourly
 Do you have reliable transportation? Yes No
 If no, are you willing to take public transportation? Yes No
 Are you able to travel? _____
 If hired, and you are under 18, can you furnish a work permit? Yes No I'm over 18
 Are you a citizen of the United States? Yes No
 If not, can you furnish proof of eligibility to work in the U.S.? Yes No

MUST BE COMPLETED

	M	T	W	TH	F	S	SU
From							
To							

GENERAL SKILLS AND QUALIFICATIONS
 Please check all that apply:
 Typing Cashier Seamstress Social Media Basic Clerical Web Designer Instagram
 Artist Sales Clerk Stock Clerk Maintenance Internet Guru Graphic Designer YouTube

SPECIAL SKILLS AND QUALIFICATIONS
 Summarize special job-related skills and qualifications acquired from employment or other experiences.
 Do you know the Greek Alphabet? Yes No

EDUCATION
 Circle highest grade completed: High 9 10 11 12 College 1 2 3 4 5 6

High School _____ City _____ State _____
 College (List all whether or not degree was obtained)

NAME	LOCATION	MAJOR FIELD OF STUDY	MINOR FIELD OF STUDY	DEGREES

Academic honors _____
 Extra curricular activity _____
 Offices held _____
 Other night school, correspondence, home study or courses _____
 Do you have any objections to us contacting your previous schools and or jobs? _____

FORMER EMPLOYERS
 List below last five employers, starting from most recent

MONTH AND YEAR DATE	NAME OF EMPLOYER & SUPERVISOR	CONTACT NUMBER	POSITION	SALARY	REASON FOR LEAVING
From To					
From To					
From To					
From To					
From To					

REFERENCES
 Give name, address and telephone number of three references who are not related to you:

1. Supervisor _____ Telephone No. _____
 2. Peer _____ Telephone No. _____
 3. Co-Worker _____ Telephone No. _____

Why should College Crib hire you? _____

ARITHMETIC SKILLS:

- 1. $18 \times 2 =$ _____
- 2. $144 \times 89 =$ _____
- 3. 10% of \$100 = _____
- 4. The customer balance is \$10.82 and the customer gives you \$20.02 how much change does the customer receive back? _____

- 5. 108 divided by 2 is? _____
- 6. How many states are in the United States? _____
- 7. How many years does it take to make a millennium? _____

SECURITY

In the past five (5) years have you been convicted of a felony? Yes No

If yes, give details including date, location (city), nature of the offense and disposition _____

NOTE: A conviction record will not necessarily bar employment. Applicants with sealed record on file can answer 'no record' to any inquiries about criminal charges.

Have you ever taken any merchandise, money or property from an employer? Yes No

If yes, give details _____

NOTE:

Read carefully before signing

I certify that the statements and information furnished by me in this application are true and correct and I understand that falsification of such statements and information is grounds for dismissal at any time the company becomes aware of the falsified information. In consideration of my employment, I agree to conform to the rules and regulations of your company and acknowledge that my employment and compensation can be terminated, with or without cause, and with or without notice. At any time, this is an option of the company or myself. I further understand that no policy, benefit, or procedure contained in any employee handbook creates and employment contract for any period of time, and no terms or conditions of employment contrary to the foregoing should be relied upon, except for those made in writing by designated officer of the Company.

All the foregoing information is truthful and factual and it is my understanding that should falsification be discovered it will constitute grounds for nonacceptance or dismissal.

I agree and hereby authorize College Crib Inc. to conduct a background inquiry to verify the information on this application and any company form completed by me. I authorize all previous employers or other person who have knowledge of me or my records to release such information to College Crib. I authorize College Crib to conduct consumer credit report inquire as a result of my employment or at a time during my employment with College Crib. I hereby release those companies and persons and College Crib from all claims or liabilities whatever that may arise by such disclosures or such investigation.

Date of application _____ Signature of applicant _____

*We are an equal opportunity employer and do not discriminate against any applicant because of race, religion, sex, age, national origin, or disability

Today's Date _____ / _____ / 20 _____

Classification _____

Please Print Clearly



2917 Jefferson Street • Nashville, TN 37208
(615) 329-3885 • (615) 327-3274 Fax

SALES ASSOCIATE JOB PREVIEW

We are pleased that you are interested in employment as a Sales Associate. Before you complete the employment application, we want to preview what you can expect as a Sales Associate in our store.

We find that many applicants do not fully understand what a Sales Associate does because the many duties performed are not always visible to customers. A Sales Associate position can be very rewarding if you like selling and helping people. However, selling is hard work. Meeting sales, customer service and credit goals is challenging. There is a lot of physical work. This job is not for everyone. Please read this page carefully. Your interviewer will answer any questions you may have. Then you will be asked to confirm your interest in pursuing employment as a Sales Associate.

Thank you.

WE REQUIRE A FRIENDLY ATTITUDE

Under all circumstances, we expect all customers to be treated with dignity, respect and an exceptionally friendly attitude. We also expect associates to be alert and interested in helping customers, providing information about merchandise, clarifying what's on sales, and helping with selections. This is not an optional responsibility. We check associate friendliness by using "mystery shoppers."

SELLING IS HARD WORK

Selling is more than ringing a sale. It involves making sure that merchandise is priced, presentable and easy for the customer to shop. It involves dusting, folding and straightening merchandise, restocking and moving merchandise, and changing ticket prices. Often, you will work alone in an area without immediate supervision. This job requires you to be on your feet all the time.

WE WORK WHEN CUSTOMERS SHOP

Our store is open six days a week. Customers do a lot of their shopping during evenings and on weekends. So work schedules involve Saturdays. Major sales may involve extra weekend time. During the course of major events, we open early and close late.

Full Time work involves

- 38 hours per week
- 2 out of 3 Saturdays

Part Time work involves

- 30 hours or less per week
- Some weekdays/nights and or weekends

PLEASE READ BEFORE COMPLETING AN APPLICATION

Date _____

THE COLLEGE CRIB ATTENDANCE POLICY

Zero Tolerance: Prior to employment you are asked to fill out an availability form. The weekly schedules are made from the availability forms. Once you have been placed on the schedule, you are expected to work those hours. Exceeding 2 unexcused absences will result in termination.

I fully understand The College Crib Attendance Policy _____ College Crib Management _____

Please complete the employment application on the next page if the position of Sales Associate interest you.